



## THE FORWARD PLAN OF KEY DECISIONS

**ISSUE 5 – 29 September 2008 to 6 February 2009**

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*The next issue of the Forward Plan, covering the period 10 November 2008 to 9 March 2009, will be published on 27 October 2008.*

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Paul Lorber  
Leader of the Council

## **Forward Plan 2008/09**

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website ([www.brent.gov.uk/democracy](http://www.brent.gov.uk/democracy)). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Lorber (Corporate Strategy & Policy Co-ordination)  
Cllr Blackman (Resources)  
Cllr Allie (Housing & Customer Services)  
Cllr D Brown (Highways and Transportation)  
Cllr Colwill (Adults, Health & Social Care)  
Cllr Detre (Regeneration & Economic Development)  
Cllr Matthews (Crime Prevention & Public Safety)  
Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)  
Cllr Van Colle (Environment, Planning & Culture)  
Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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**CENTRAL**

F&CR -08/09- 15	<u>64/64A Cedar Road</u>  To approve the proposed Enfranchisement of Freehold Interest and subsequent disposal with Vacant Possession. Proposed approval of terms, including delegation of detailed matters to Head of Property and Asset Management.	Executive	6 Oct 08	Joint Report from Directors of Finance and Corporate Resources and Housing and Community Care	Internal	Richard Barrett/Phil Churton
F&CR -08/09- 7	<u>2009/10 Budget Process up-date</u>  To receive an up-date on the 2009/10 budget process and agree first stage savings for 2009/10.	Executive	6 Oct 08	Report from the Director of Finance and Corporate Resources	Internal	Duncan McLeod
F&CR -08/09- 14	<u>Re-tendering of contract for agency staff</u>  To agree arrangements for re-tendering the contract for a vendor managed service for agency staff. The current contract runs out in June 2009.	Executive	17 Nov 08	Report from the Director of Finance and Corporate Resources and Director of Human Resources	Internal	Duncan McLeod/ Val Jones
F&CR -08/09- 6	<u>IT Hardware extension of agreement</u>  To agree to extend the contract for IT Hardware 12 months subject to the agreement of Dell. In May 2007 the Council participated in a reverse auction with 15 other authorities for the procurement of all	Executive	17 Nov 08	Report from the Director of Finance and Corporate Resources	Internal	Tony Ellis

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	desktop PCs. The contract was awarded to Dell for 18 months, with the option for two 12 month extensions. The prices secured in the auction were highly competitive and it is unlikely any new procurement exercise would be improving on them.					
F&CR -08/09- 1	<p><u>IP Telephony Procurement</u></p> <p>To approve the replacement of the existing traditional telephone system with an IP (Internet Protocol) telephony system. An IP Telephony solution will allow improved home and remote working and hot desking which will lead to a reduction in office accommodation requirements. It will also enable Brent to run all voice and data services on the same (converged) network (as opposed to the current situation of a separate voice and a data network) resulting in a reduction of costly leased lines.</p>	Executive	17 Nov 08	Report from the Director Finance and Corporate Resources	Internal	Tony Ellis
F&CR -08/09- 8	<p><u>Performance and Finance Review – Quarter 2 (July 2008 - Sept 2008)</u></p> <p>To note performance, activity and budget information at the end of the second quarter of the current financial year and agree any measures required to address under-performance or over-spends identified.</p>	Executive	15 Dec 08	Report from the Director of Policy and Regeneration and Finance and Corporate Resources	Internal	Phil Newby/ Duncan McLeod

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F&CR -08/09- 13	<u>Collection Fund Surplus or Deficit</u>  To agree the forecast surplus/deficit in the Collection Fund at 31 <sup>st</sup> March 2009 for inclusion in the calculation of 2009/10 Council Tax.	Executive	15 Dec 08	Report from the Director of Finance and Corporate Resources	Internal	Duncan McLeod
PRU -08/09- 09	<u>Increasing Participation in Sport through Sports Clubs</u>  To consider the recommendations and key findings of the Task Group.	Executive	6 Oct 08	Report of the Director of Policy and Regeneration	Internal	Jacqueline Casson
PRU -08/09- 07	<u>North Circular Road Regeneration Area</u>  To approve the implementation of the regeneration action plan for the North Circular Regeneration Area, in accordance with the Council's Regeneration Strategy. To agree that the Major Projects Team (PRU) progress with phase two of community consultation, which specifically focuses on the physical regeneration plans for the area as outlined in the 'vision' document (attached as an addendum to the executive report). To endorse that the Major Projects Group forms the basis for a multi-disciplinary project team able to drive forwards regeneration of this area in line with the ambitions set out in this report. To recommend that the Council's Major Project Group work towards bring forwards sites that will facilitate the regeneration of the area.	Executive	6 Oct 08	Report from the Director of Policy and Regeneration	Residents, local businesses, ward councillors	Andy Donald/Melissa Clarke
PRU -08/09- 08	<u>Annual Complaints Report</u>  To note the complaints considered by the Local	Executive	6 Oct 08	Report from the Director of Policy and	Internal	Susan Riddle

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	Government Ombudsman; the Council's performance under our own procedure; and the report on developments in the Council's complaint handling arrangements.			Resources		
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### CHILDREN & FAMILIES

C&F -08/09- 011	<u>Transfer of Site to Sudbury Primary School</u> To transfer the Council's interests in Sudbury Primary School to the governing body of the school, following the foundation status since 1 April 2007.	Executive	6 Oct 08	Report from the Director of Children and Families	Internal	John Christie
C&F -08/09- 008	<u>Play Service Tender Results</u> To approve the award of the contract for Play Services with effect from 1 April 2009 to the tenderer recommended as an outcome of the procurement process.	Executive	17 Nov 08	Report from the Director of Children and Families	Internal	John Christie
C&F -08/09- 010	<u>BSF</u> To approve the Readiness to deliver statement for partnership for schools, for entry to the Building Schools for the future programme.	Executive	17 Nov 08	Report from the Director of Children and Families	Internal	John Christie
C&F -08/09- 015	<u>Phase 3 Children's Centres</u> To approve arrangements for providing phase 3 Children Centres in Brent.	Executive	15 Dec 08	Report from the Director of Children and Families	Internal	John Christie

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## ENVIRONMENT & CULTURE

E&C -07/08- 038	<u>Strategic Review of Sports Centres Provision in Brent</u>  To agree recommendations and priorities and give approval for officers to undertake work to identify how agreed priorities can be realised.	Executive	17 Nov 08	Report from the Director of Environment and Culture	Internal	Gerry Kiefer
E&C -06/07- 051	<u>Brent Council's Travel Plan</u>  To approve the Brent Council's Green Travel Plan.	Executive	17 Nov 08	Report from the Director of Environment and Culture	Internal	Jeff Bartley
E&C -08/09- 009	<u>Local Development Framework</u>  To agree a revised Core Strategy and Site Specific Allocations Development Plan Documents for Public Consultation commencing in December 2008.	Executive	15 Dec 08	Director of Environment and Culture	This is a statutory period of public consultation-all residents groups will be written to, LDF will be on website, press notices, copies in Libraries, ACF's attended.	Ken Hullock
E&C -08/09 – 012	<u>Climate Change Strategy</u>  To agree a Climate Change Strategy and Action Plan for the Borough.	Executive	19 Jan 08	Director of Environment and Culture	Residents groups, local businesses, Ward Members, community groups, LSP members and other interested parties.	Michael Read

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## HOUSING & COMMUNITY CARE

H&CC -08/09- 14	<u>Granville New Homes</u>  To consider and approve financial options for the Granville New Homes development contract and to consider landlord options.	Executive	6 Oct 08	Report from the Director of Housing and Community Care (not for publication)	Internal	Maggie Rafalowicz/ Robert Johnson
H&CC -07/08- 17	<u>Delegation of Anti-Social Behaviour Order functions to Brent Housing Partnership</u>  To note the powers given in the local authorities (contracting out of anti-social behaviour order functions (England) which came into force in May 07.	Executive	6 Oct 08	Report from the Director of Housing and Community Care	Internal	Maggie Rafalowicz/ Linda Footer BHP
H&CC -08/09- 06	<u>MHT 20 Year Leasing Schemes</u>  To agree to the lease end arrangements and the financial settlement for the MHT 20 HRA leasing schemes.	Executive	17 Nov 08	Report from the Director of Housing and Community Care	Internal	Manjul Shah/Maggie Rafalowicz
H&CC -08/09- 08	<u>Sub Regional Temporary to Permanent Scheme</u>  To approve the delivery plan and funding arrangements for the Sub Regional Settled Homes Initiative.	Executive	17 Nov 08	Report from the Director of Housing and Community Care	Internal	Manjul Shah/ Maggie Rafalowicz
H&CC -08/09- 09	<u>ALMO Settled Homes Initiative</u>  To approve the delivery plan and funding arrangements for the ALMO Settled Homes Initiative.	Executive	17 Nov 08	Report from the Director of Housing and Community Care	Internal	Manjul Shah/Maggie Rafalowicz



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H&CC -08/09- 010	<u>Passenger Taxi Procurement</u>  To award the contract following the report for approval to carry out a procurement exercise which was agreed at the July 14 <sup>th</sup> Executive. Joint report from Children & Families and Adult Social Care.	Executive	17 Nov 08	Report from the Director of Housing and Community Care	Internal	Lance Douglas
H&CC -08/09- 05	<u>Disposal and authority to proceed with development of housing scheme at Aldbury Avenue, Stonebridge</u>  To agree to disposal of Aldbury Avenue site to Brent housing Partnership in order for the development of three family houses under the National affordable Housing Programme.	Executive	17 Nov 08	Report from the Director of Housing and Community Care	Internal	Manjul Shah/Maggie Rafalowicz
H&CC 13	<u>Extension of Asian Community Care Services Day Care Service Contract for Older People</u>  To note progress made by the organisation towards the required service improvements during the one year contract and to determine an extension to the contract of up to a further two years in line with the other voluntary sector day care contracts.	Executive	17 Nov 08	Report from the Director of Housing and Community Care	Internal	Linda Martin
H&CC -08/09- 012	<u>Housing Revenue Accounts Business Plan</u>  To agree Housing Revenue Account to look at the Long Term needs and the viability of the HRA.	Executive	17 Nov 08	Report from the Director of Housing and Community Care	BHP/Internal	Emanuel Aaron/Eamonn McCarroll
H&CC -08/09- 07	<u>PCHA 20 Year Leasing Schemes and other Temporary Accommodation Schemes</u>  To agree to the lease end arrangements for the Sheil Court and other long term leasing schemes.	Executive	Nov/Dec 08	Report from the Director of Housing and Community Care	Internal	Manjul Shah/Maggie Rafalowicz

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